

APPLICATION FOR EMPLOYMENT

PEPPERRELL COVE

88 Pepperrell Road

Kittery Point, ME 03905

www.pepperrellcove.com

AN EQUAL OPORTUNITY EMPLOYER

Please fill out this form completely. If something does not apply to you, please fill in N/A.

Name: _____

Current Address: _____

Date: _____

Department & Position Applying for: _____

Mobile Number: _____

Email: _____

Interested in: () Full Time () Part Time

Hours available to work:

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
AM							
PM							

	YES	NO
Are you at least 18 years of age?		
Are you authorized to work in the United States?		
Do you have reliable transportation to work?		
Have you ever been convicted of a felony? If yes, what year? Nature of crime:		
Do you still have obligations due to conditions of parole or probation? If yes, please explain:		
Do you have any obligations such as personal duties, relationships, or family responsibilities that may affect your ability to work or comply with your employer's schedule?		
Do you have a family member related by marriage or blood that works for this company?		

What is your expected rate of pay? _____

When are you available to start? _____

Can you read and write English at a 7th grade level? _____

Are you fluent in any other languages?

Speak

Read

Write

Educational History:

	Name of School Location	Last Year Attended	Did you Graduate?	Degree Received
High School Location				
College Location				
Trade School/Other Location				

References:

Please list three reliable co-workers or employers who know you well enough to provide information.

Name	Relationship	Phone Number

Work History:

Please list your current or most recent employer first.

1. Current or Last Employer					Your Official Job Title		
Address:					Type of Business		
FROM Month Year	TO Month Year	Total Months	Number of Hours Per Week	Beginning Salary \$ Per	Ending Salary \$ Per	May we contact your employer? () Yes () No	
Number/Title of Employees You Supervised On a Continuing Basis				Equipment You Operated			
Name, Title and Telephone Number of Supervisor				Reason for Leaving			
Describe Your Duties in Detail							

2. Current or Last Employer					Your Official Job Title		
Address:					Type of Business		
FROM Month Year	TO Month Year	Total Months	Number of Hours Per Week	Beginning Salary \$ Per	Ending Salary \$ Per	May we contact your employer? () Yes () No	
Number/Title of Employees You Supervised On a Continuing Basis				Equipment You Operated			
Name, Title and Telephone Number of Supervisor				Reason for Leaving			
Describe Your Duties in Detail							

I hereby authorize Pepperrell Cove to thoroughly investigate my background, references, employment record and other matters related to my suitability for employment. I authorize persons, schools, my current employer (if applicable), and previous employers and organizations contacted by Pepperrell Cove to provide any relevant information regarding my current and/or previous employment and I release all persons, schools, employers of any and all claims for providing such information. I understand that misrepresentation or omission of facts may result in rejection of this application, or if hired, discipline up to and including dismissal. I understand that I may be required to sign a confidentiality and/or non-compete agreement, should I become an employee of Pepperrell Cove. I understand that nothing contained in this application, or conveyed during any interview which may be granted, is intended to create an employment contract. I understand that filling out this form does not indicate there is a position open and does not obligate Pepperrell Cove to hire me. ***I understand and agree that my employment is at will, which means that it is for no specified period and may be terminated by me or Pepperrell Cove at any time without prior notice for any reason.***

Date _____ Signature _____